

Role description - regional treasurer

Last Modified on 04/30/2019 5:19 pm EDT

Position Overview

Appointed per HBA governance policies by HBA CFO/Finance and Audit Committee and HBA Finance Director for a two-year term.

- Senior leadership role which leverages CFO/Finance Vice President competencies
- Highly visible role offering significant exposure and networking opportunities in the local geography and across the global HBA organization.
- Reports to HBA Director, Finance, one level below CEO
- Member of Regional Council with dual line reporting to Regional Council Chair.
- Provides financial expertise and leadership to Council Members and Chapter Presidents.
- Opportunity to see/plan/execute business growth strategies

Key Responsibilities

- Accountable for regional P&L, regional pricing strategy, financial planning and performance tracking
- Oversees/guides Regional Presidents with creating and tracking their financial plans
- Ensures compliance with HBA financial policies
- Provides strategic advice to regional leaders to ensure fiscally responsible decision making
- Oversees all financial aspects and activities for the region
- Builds and oversees committees responsible for execution of all financial activities
 - Reporting and Analytics Committee
 - Procurement and Processing Committee

Key Processes

- Annual planning / Budgeting for region
- Quarterly re-forecasting
- Reimbursement, transaction processing
- Monthly reporting

Critical Skills

- Financial management
- Operational excellence

- Organizational leadership
- Change management
- Interpersonal skills
- Communication and presentation skills

Value Adding Leadership skills

- Budgeting and accounting
- Innovation / Creativity
- Problem solving
- Conflict management
- Decision making
- Composure
- Team building

The regional treasurer oversees two regional directors and their committees:

- [Role description - accounting and analytics regional director](#)
 - [Role description - procurement and processing regional director](#)
-