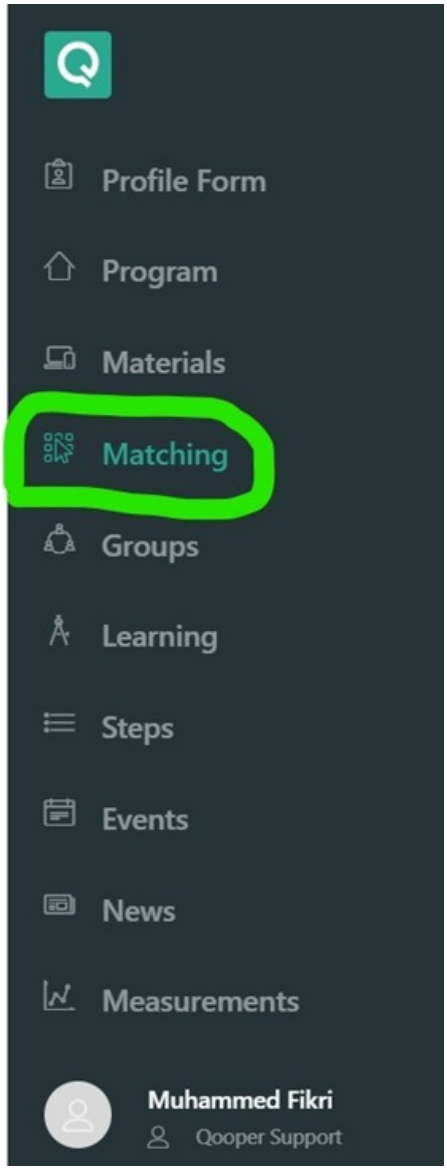
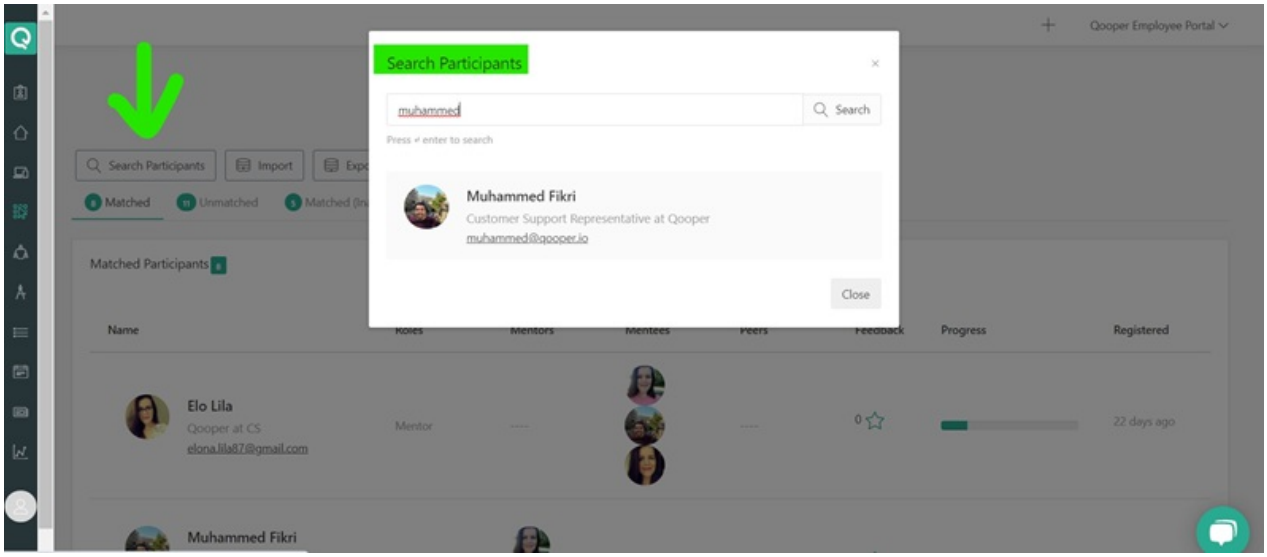
How to Manually Search and Connect People

Last Modified on 02/10/2022 1:45 pm EST

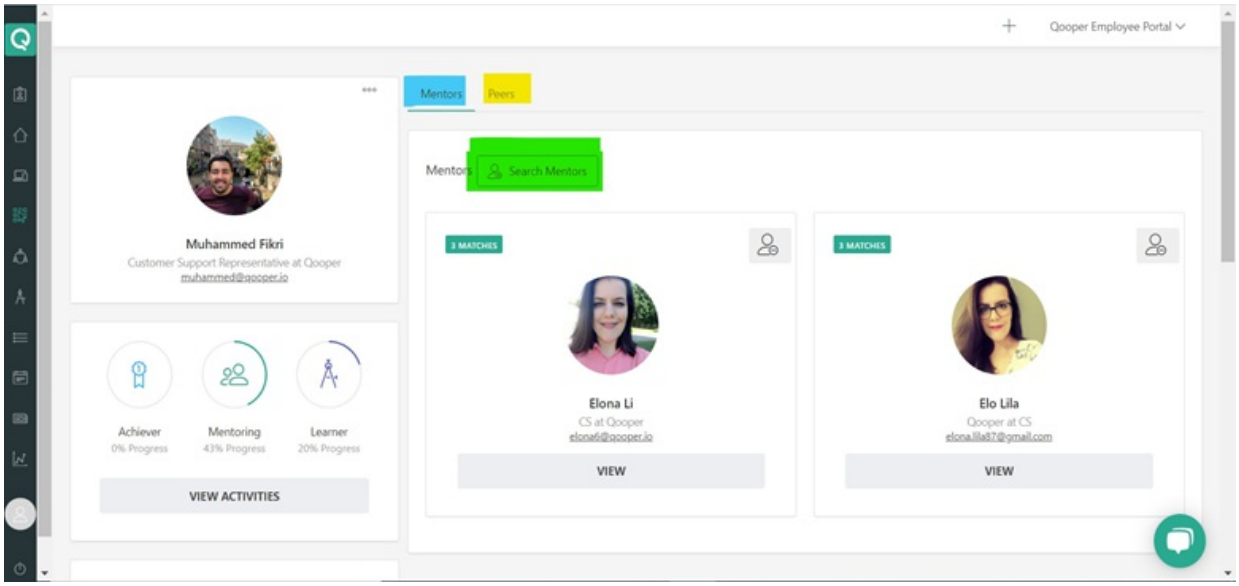
Find the “Matching” on the admin dashboard which is located on the left-hand side under the “Materials” tab.



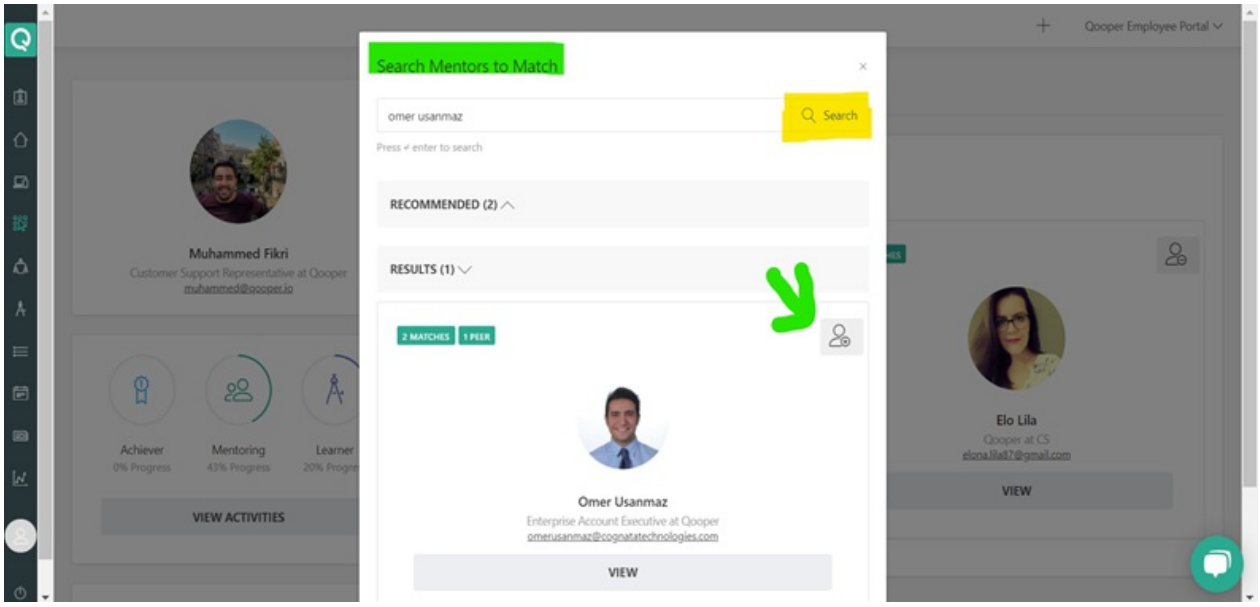
- On the Matching page, click on the “Search Participants” button to find the participant you looking for.
- Once you find your participant, click on their profile.



- Now you can search for Mentors or Peers and connect your participant with them.



- Click on the “Search Mentors” or “Search Peers”
- Search for a member that you want to connect your participant with.
- Click on the “Add” button to connect your participant with the related profile.


Qooper Employee Portal
Search Mentors to Match
omer usanmaz
Search
Press ↵ enter to search
RECOMMENDED (2)
RESULTS (1)
2 MATCHES
1 PEER
Omer Usanmaz
Enterprise Account Executive at Qooper
omerusanmaz@cognatatechnologies.com
VIEW
Muhammed Fikri
Customer Support Representative at Qooper
muhammed@qooper.io
Achiever
0% Progress
Mentoring
43% Progress
VIEW ACTIVITIES
Elo Lila
Qooper at CS
elona.lila07@gmail.com
VIEW