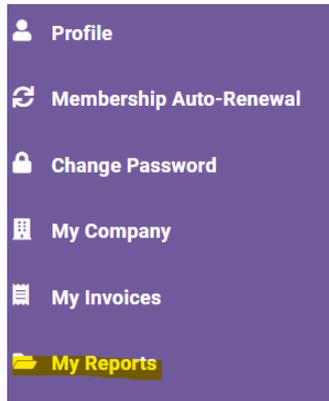


How to Pull and Review Event Survey Results

Last Modified on 08/01/2023 11:59 am EDT

1. Go to 'My Reports' in your Member Profile. You will see it in the left-hand purple navigation bar. (You must be logged in).



2. Click on 'Event Attendance Reports'.



3. Under the 'Event Attendance Reports' header, click 'Search'.

Event Attendance Reports

Your chapter events

Global - MX Find (MX-Event Search for Event Attendance Reports)

Search by event name or date or leave the box blank for all events. 

EVENT START DATE 

EVENT START DATE 

SEARCH **CLEAR FILTERS**

For any events not listed below, please contact [Customer support](#). For help with running chapter event attendance reports, please [download instructions](#).

4. Locate the title of the event.

5. Download the Excel Spreadsheet.

6. The first tab will include your registration list. On the second tab, you'll see results from your Event Feedback Survey.

