

Where to find the Metrics Assessments?

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Champions and PEMs can access real-time metrics reporting at any time during the program. This assessment data is helpful to ensure all Ambassadors are completing their assessments and inform your cohort's developmental priorities.

Accessible via the [Ambassador Program Leadership Hub](#), you can export your program's Metrics Report to Excel.

What will I find in the report?

The **Metrics Sheet** of this report will show how many Ambassadors selected each career goal (and after final assessment, how many reportedly achieved) and their average baseline ratings across the 12 [HBA Leadership Capabilities](#).

The **Incomplete Assessments** sheet will list any registered participants who have *not* completed their Baseline, Mid-Program, or End of Program assessments so you can follow up.
