

Onsite event resources and volunteer staffing needs

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HBA regional and chapter events are fully staffed by local volunteers. These volunteers can be members of the event's planning team and/or other local volunteer members. HBA suggests completing the [Event Volunteer Staffing Grid](#) prior to your event to ensure you've met all your staffing needs for pre, during and post-event.

For onsite volunteers not on the actual planning committee, more descriptive lists of their onsite responsibilities can be found below:

[Registration Onsite Responsibilities](#)

[Engagement Onsite Responsibilities](#)

[Marketing Onsite Responsibilities](#)
