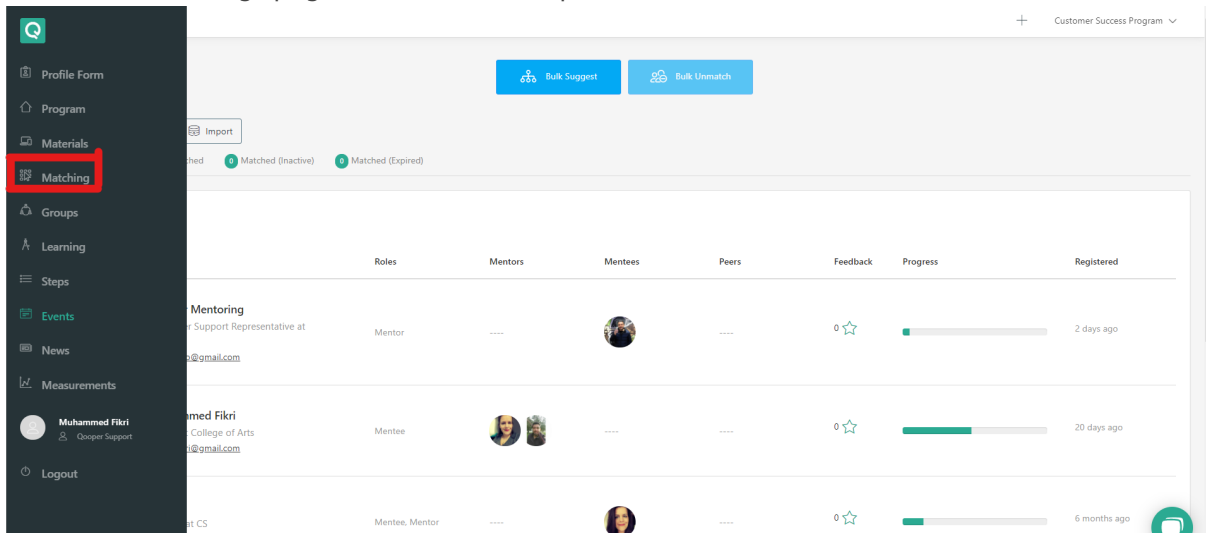


# How can program managers suspend user account under Qooper's admin dashboard?

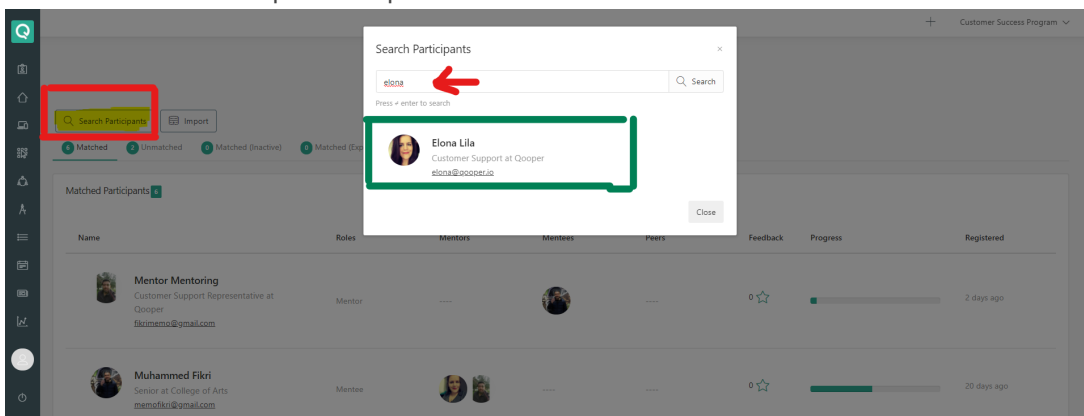
Last Modified on 03/26/2025 9:59 am EDT

Program managers can suspend any user they want under the admin dashboard by following the steps below;

1. Sign in to your admin account by clicking on the <https://platform.qooper.io/signIn>
2. Go to the "matching" page, as shown in the picture below.



3. Under the "matching" page, find the "search participants" tab and click on it.
4. Type down the name of the user you want to suspend on the search bar, click on the search and then click on the person's profile.



5. As you can see from the picture below, there is a three-dot on the right top of the profile. Click on it and click "Suspend" to deactivate the user's profile.

Customer Success Program

Mentors Peers

Suspend

Elona Lila  
Customer Support at Qooper  
elona@qooper.io

Achiever  
0% Progress

Mentoring  
29% Progress

Learner  
0% Progress

VIEW ACTIVITIES

Mentors Search Mentors

2 MATCHES

Ela Li  
CS at Qooper  
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VIEW

1 MATCH

Elo Lila  
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VIEW

1 MATCH